Academic Program Assessment Calendar

|  |  |  |
| --- | --- | --- |
| FALL SEMESTER |  | SPRING SEMESTER |
| August  |  | January |
| Collect program data results from SummerCollect action plan data results from Summer Remind faculty to assess program and/or Gen Ed outcomes for FallRemind faculty to assess action plan items for Fall |  | Remind faculty to assess program and/or Gen Ed outcomes for SpringRemind faculty to assess action plan items for Spring |
|  September |  |  February |
| Organize and analyze data from previous academic year for program assessmentOrganize and analyze data from previous academic year for action plan assessmentSchedule program meeting |  | Organize and analyze report feedback from CTLAOrganize and analyze Gen Ed data from CTLASchedule program meeting |
| October |  | March |
| Discuss results, design action plans, and build assessment report at program meeting |  | Discuss report feedback and Gen Ed data and revise program assessment plan and/or action plans at program meeting |
| November |  | April |
| Submit report by Nov. 15 - Follow reporting schedule |  | Remind faculty to assess program and/or Gen Ed outcomes for SummerRemind faculty to assess action plan items for Summer |
| December |  | May |
| Collect program data results from FallCollect action plan data results from Fall   |  | Collect program data results from SpringCollect action plan data results from Spring |
|  | June & July |
|  | No coordinator tasks |



2300 S. Washington St., IUK Library, KA 120, Kokomo, IN 46902

kokomo.iu.edu/ctla | ctla@iuk.edu