**Note Taking Handout for *Course and Assignment Design for Online Learning* Workshop**

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1. Identify the intended student learning outcomes for a particular course, including how the outcomes are derived from, and aligned with, program- and institution-wide goals for learning
2. Design online courses to promote student learning, given the learning outcomes of the courses
3. Leverage online tools, technologies, and capabilities to promote accessibility in the teaching-learning process
4. Develop a plan for learning and assessment in online contexts
5. Develop a personal action plan